

# Southend-on-Sea Borough Council

Agenda  
Item No.

Report of Corporate Director for Place  
to  
**Traffic and Parking Working Party and  
Cabinet Committee**  
on  
**10<sup>th</sup> January 2016**

Report prepared by: Zulfiqar Ali, Group Manager, Highways  
and Traffic Group

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## Members Requests List

### Portfolio Holder – Councillor Terry *A Part 1 Public Agenda Item*

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#### 1. Purpose of Report

- 1.1 For the Traffic and Parking Working Party & Cabinet Committee to consider updates and officer recommendations to items within the Members Request List as detailed in Appendix 1 of this report. This is an interim update pending the implementation of a new process as agreed by the Traffic and Parking Working Party and Cabinet Committee on 4<sup>th</sup> January 2016.

#### 2. Recommendation

- 2.1 That the Traffic and Parking and the Cabinet Committee consider the views of the Working Party and Officer recommendations on each of the proposals as detailed in Appendix 1 to this report, and agree:
- a) **To proceed with Officers' recommendations and agree priority where applicable; or,**
  - b) **To proceed with Officers' recommendations, with amendments and ; agree priority if applicable; or,**
  - c) **To take no further action.**

#### 3. Background

- 3.1 Members may formally request highway and traffic improvement works to be considered. These requests vary from minor traffic, road safety and parking initiatives and may include new pedestrian crossing facilities, traffic speed, road safety and residents parking schemes and are subject to an agreed process. During the transitional period of amending the current method of managing these requests, officers have compiled previously considered items where clarification is required or where an update is available.

#### **4. Reasons for Recommendations**

- 4.1 To provide a rationalised and consistent management and decision-making process for all formal requests for highways and traffic management improvements by Ward Councillors via the Traffic and Parking Working Party & Cabinet Committee.

#### **6. Corporate Implications**

- 6.1 Contribution to Council's Vision & Corporate Priorities

The Members Requests List is a mechanism for Ward Councillors to request issues within their wards which they believe may be a safety hazard and improving traffic flow contributes to a Safe and Prosperous Southend.

#### **6.2 Financial Implications**

Requests which are recommended for any action will be funded via existing budgetary resources. However, the resources are limited and the Working Party and the Cabinet Committee has an ongoing agreed priority programme based on its earlier decisions. Unless the Committee agrees to allocate a priority for the new requests, these will be added to the bottom of the list and undertaken subject to availability of financial and staffing resources.

#### **6.3 Legal Implications**

Where requests involve any requirement for a Traffic Regulation Order, the relevant statutory procedures will be followed including the requirement for formal consultation with affected frontagers' and advertisement in the local press.

#### **6.4 People Implications**

There are limitations in staff time and an increase in Members' requests can place additional strain on limited resources which may lead to delays in investigations and reporting back to the Working Party and the Cabinet Sub Committee.

#### **6.5 Property Implications**

None

#### **6.6 Consultation**

Formal and informal consultation will be carried out, as required, and directed by this Committee. In addition all ward councillors are to be informed of the consultation process prior to its commencement.

#### **7. Background Papers**

None

## **8 Appendices**

### 8.1 Appendix 1.